Student Congress – General Meeting Minutes

Monday, October 17, 2016 @ 4:00 PM – Iliahi 123AB

Student Congress Members & Standing Guests

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| Present | Absent | Congress Member | Club/Organization | Proxy |
| x |  | Tasi Yanger (tyanger) | ASKCC Student Congress  President |  |
| x |  | Ish Salameh (salameh2) | ASKCC Student Congress  Vice President |  |
| x |  | Jamie Nguyen (nguyen47) | ASKCC Student Congress  Secretary |  |
| x |  | Chris Gapas (cgapas) | ASKCC Student Congress  Treasurer |  |
| x |  | Stephan Bradley (stephan9) | ASKCC Student Congress  Public Relations |  |
| x |  | Jessica Macaso (jmacaso) | Bayanihan Club |  |
| x |  | Vanessa Ranon (vjranon) | Board of Student Activities (BOSA) | Douglas  Barbieto |
| x |  | Lei Leon (leon8) | Board of Student Publications  (BOSP) |  |
| x |  | Alohi Madrona (emadrona) | Ecology Club |  |
| x |  | Deran Yamada (deran) | Economics and Business Club |  |
| x |  | Jonathan Wallen (jwallen) | Engineers for a Sustainable World  @KCC Chapter |  |
|  | x | Christopher McCann (cm41) | Every Nation Campus |  |
| x |  | Cathy Ferreira (cf93) | Ho’opili Hawaiian Club |  |
|  | x | Latanya Edwards (le21) | HOSA (Future Health Professionals) |  |
| x |  | Rachelle Mansilungan  (castror) | Information, Communication &  Technology Club (ICT Club) |  |
| x |  | Chivalry Butler (chivalry) | International Club (I-Club) |  |
|  | x |  | KapCC Accounting Club |  |
|  | x | Michele Knaus (knausm) | Kapiolani Association of Research in  Microbiology (K.A.R.M.) |  |
|  | x | Robert Arima (rarima) | Anime Club |  |
|  | x |  | Math Club |  |
| x |  | Dori Leong (dori7) | New Media Arts (NMA) Club | Stephan  Bradley |
|  | x |  | Occupational Therapy Assistant Club |  |

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|  | x |  | Phi Theta Kappa Honor Society |  |
|  | x | Angelica Fernandez (mzaf) | Pre-Med/Pharmacy Student Assoc. |  |
|  | x | Christine Gillie (csgillie) | Rad Tech Club at KCC |  |
| x |  | Justin Ferrer (jferrer) | Students of Hospitality Industry  Mgmt. Association (SHIMA) | Jamie Nguyen |
|  | x | Janel Tagalicud (janeltag) | Upena |  |
|  | x | Marco A Nevarez (nevarezm) | Warriors Assistance League |  |
| x |  | Shannon Sakamoto (sks78) | ASKCC Student Congress  Faculty Advisor |  |

Guests

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| NAME | AFFILIATION |
| Brenda Ivelisse (ivelisse) | VCSA |
| Pakela Akaka (akaka7) | Kapo’oloku |
| Katie Gipson (katiesg) | Ecology Club |
| Eduardo Joaquin (ejoaquin) | Sustainability Promotion Team |
| Mia Melamed (mmelamed) | Sustainability Promotion Team |
| Joanne Whitaker (joannewh) | Executive Assistant to the Chancellor |
| Sunny Pai (sunyeen) | Digital Initiatives Librarian |

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|  | Discussion | Action |
| Meeting Called | Meeting Called to Order at 4:01 P.M – President, T. Yanger |  |
| RIO Voting Rights  Update | The following clubs have been approved from OSA as official RIO:  1. Bayanihan  2. Ecology Club  3. Economics and Business Club  4. Engineers for a Sustainable World @ KCC Chapter  5. Every Nation Campus  6. Ho’opili Hawaiian Club  7. ICT Club (Information, Communication & Technology Club)  8. International Club (I-Club)  9. KapCC Accounting Club  10. Anime Club  11. Math Club  12. New Media Arts Club (NMA)  13. Pre-Medical / Pharmacy Student Association  14. Rad Tech Club at KCC  15. Students of Hospitality Industry Management Association |  |

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|  | (SHIMA)  16. Upena  17. Warrior Assistance League  One RIO has one vote. If the RIO brings more club member to the  General Meeting, only one vote counts. |  |
| Approval of Minutes | Minutes of the:  ● October 3rd Meeting  MOTION #1: Motion to approve minutes, as amended.  Amendments: | MOTION #1: Motion: Ish Second: Jon  8 – Yes  0 – No  0 – Abstain |
| Faculty Advisor  Update | Moderated by Shannon Sakamoto  ● Waiariki Bay of Plenty Polytechnic  ○ Wednesday, October 12  ○ Great discussions and questions  ○ Representatives from the CSOs: Jamie, Vanessa and Lei  Discussion: How WBPP conducts student leadership?  ❏ There are no student-run organizations, they have Student  Associated which is run by the community  ❏ Student survey are created by the faculty  ❏ Student activities are events which happens at the  beginning of the semester, which planned by the outsource  community  ● Board of Regents Breakfast  ○ October 20th - Breakfast  ○ Student Congress Executive Team  ● [respect] Campaign  ○ Viewing of SHOTS, a film that looks at how alcohol, and other factors, plays an important role in  perpetuation of sexual violence. Learn how you can help as a bystander!  ○ Friday, October 28 11:30 AM - 1:00 PM  ○ Iliahi - ‘Elima Room  ○ Reserve a seat! [www.tinyurl.com/shots2](http://www.tinyurl.com/shots2)  ○ First 20 people signing up get free shirt/hat |  |
| President Update | Moderated by Tasi Yanger  ● Student Success Council  ○ Pending - Student involvement won’t pick up until  Spring 2017  ● AGO Meeting (Authorized Governance Organization) |  |

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|  | ○ Representatives from official organizations which approved by the Board of Regents (i.e Student  Congress, Faculty Senate, etc.)  ○ Action Request Process: the campus have movements which need some of the organizations to  take action on. The AGO meeting would be more  likely to find resource to assign for actions.  ● UH Student Caucus  ○ Ish and Tasi have been attending the meeting which  including all campuses’ reps. The campuses’ reps would discuss and bring up issue on their campus to discuss and find solutions if needed.  ○ KapCC Hosting October 29th  ● Kapi‘o News  ○ CSO’s made a proposal to Kapi‘o News regarding the creation of a CSO related tab on their online website - Pending  ○ Student Congress trying to have a stable online channel of communication - if approved all of our  forms (i.e. Funding Policy, Proposal Forms, etc.) will be posted here  ● Student Success Systemwide Council Meeting  ○ Windward Community College - October 27  ● UHCC Strategic Planning  ○ UH Manoa Campus: Unable to attend due to  Academic Grievance Committee Hearing  Discussion: What is the difference between staffs and faculty?  ❏ Faculty are instructors or counselors.  ❏ Staffs are office clerks secretary.  ❏ Different functions depend on the job  ● Proposal:  ○ Student Proposed the need for a typing workshop  ○ Contacted Guy Inaba who organizes workshops on campus - currently no typing workshops exist  ○ Proposal Pending  ● Student Conduct Committee  ○ This issue is being brought up because based on a decision was made by for the students that the process didn’t satisfy with the decision was made, they want to appeal it. There must be a student and a faculty to hear that. The committee isn’t necessarily related to academic field  ○ Christopher Gapas (ASKCC) and Lei Leon (BOSP)  volunteered to serve on committee  ○ Meeting are not stable, depends on the members of the committee |  |
| Vice President Update | Moderated by Ish Salameh  ● Civil Beat |  |

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|  | ○ Civil Cafe Trivia: Debate between Student Congress  & Faculty Senate  ○ Students and faculty came to attend and watch. Live streamed on Facebook  ○ Thursday, October 6 @ 3:15 - 4:30pm  ○ Place: Lama Library  ○ Student Congress won 6-4  ● All In Democracy Campus Challenge  ○ Phi Theta Kappa conducted something similar  ○ Student Congress no longer doing  ● Parking, designated smoking, bus pass  ○ Will speak to Vice Chancellor Administrative  Services, Brian Furuto |  |
| Secretary Update | Moderated by Jamie Nguyen  ● Update on RIO Renovation Survey  ○ Description: The CSOs have been trying to create a working space for the RIOs (clubs/organizations). A survey has been sent out, but Student Congress received insufficient amount of responses (only five were received)  ○ Reminder: Every RIO member is strongly encouraged to respond and participate in emails and discussion between RIOs and Student Congress.  ○ Be aware and take advantages of the opportunities provided for each RIOs  ● UH Campus Climate Survey Student Roll Out Committee  ○ ASKCC’s officer to attend this committee: Ish &  Jamie (International student representative)  ○ To conduct a survey for international students will be given out in January 2017 and doing research on  how to get more international students to do survey  ○ Next meeting: Wednesday, Oct 26th at 12:30 - UHM Campus  ● Faculty Student Relations Committee  ○ Latest meeting: Friday, Oct 14 at 11am  ○ Discussion on Safety & Security Service on campus  ○ Next meeting: Monday, Oct 21 @12:15pm  ○ Discussion on nominating a Chair, focus on leadership. |  |
| Treasurer Update | Moderated by Christopher Gapas  ● Summary of budget for 2016 - 2017  ○ Annual Budget of $73,000  ○ Surplus Budget of $210,000  ○ Attached budgets with details in the invitation  Discussion: For travelling and workshop, can anyone join the travelling and workshop?  ❏ Student Congress allocates a certain amount of money for  the RIO to join executive team in travelling and workshop. |  |

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|  | Discussion: Who can request for funding? Is there any proposal needed?  ❏ Student Congress has RIO funding in which dedicated for  the RIO to tap on. There are going to be paperwork process.  ● Student Congress Video  ○ Halfway done writing script.  ○ Goal to finish video is end of Fall 2016 semester  ● The great Hawaiian Shakeout Drill  ○ Thursday, Oct 20 from 10-10:30am.  ○ Presented by Nasir Gazdar (Geology Instructor) |  |
| PRESENTATION: Accreditation | Moderated by Joanne Whitaker & Sunny Pai  ● Joanne Whitaker is the executive assistant to the chancellor.  J.Whitaker and S.Pai are co-chairs for the accreditation report project for the college.  ● Accreditation is a 2 year process. The project touches every area on the campus. KCC will be assessed and evaluated in  2018. The evaluation process is every 6 years. KCC went  through a process and submitted a report in 2012 called Institutional Self Evaluation Report where the college, students and staff did evaluations of everything with reports and evidence. It is a certification process by which the quality and integrity of academic institution which apply to every college through the U.S. The U.S. has its own system to evaluate American colleges.  ● There are six region accreditors: all colleges pay a fee to participate in a Peer Evaluation process involving volunteering college administrators and faculty for review teams.  ● KCC belongs to ACCJC Region. This region covers colleges in California and specific regions in Hawaii state. The bottom  line is to ensure the college provides the best academic  experience possible for students. The accreditation could affect the academic institutions based on the results.  ● Positive outcome KCC benefitted from was stronger AGO  (Authorized Governance Organization). The last three years, KCC faculty and administration have been active in strengthening student participation along with students governance on campus. The organization wants the  students to have a true authentic learning experience, to ensure the students learn what they need to learn for a  competitive environment after college.  ● Financial Aid for students depends on whether the college is accredited or not because it is from the Federal  Government. Students who are from an accredited  institution will have credits recognized easier for applying and transferring.  ● UH System has 10 campuses including 7 community |  |

colleges. Vice Presidents for UHCCs John Morton has been involved in trying to ensure every college has the same learning process and benefits.

● KCC will start accreditation by getting faculty feedback from everyone in the campus about their experience in serving

the students.

● In 2012, KCC had 120 writers going through to figure out ways to write reports. This year, KCC would have 10-12 core writers and others who are investigators, along with specific subjects matter experts.

● KCC has four standards:

○ Institution: Mission, Academic Quality & Institutional

Effectiveness, and Integrity

○ Student Learning Programs and Support: Academic

Programs, Library and learning Resources, and

Student Support Services

○ Resources: Human, Physical, Technology and

Financial

○ Leadership and Governance: Decision-making, CEO, Governing Board and Multi-College System

● Everyone have responsibilities for the accreditation and

reports.

● Timeline

○ Fall 2016: First Discussions from Writers

○ Fall 2016: First Feedback to the Campus

(Continuous feedback through the year)

○ Spring 2017: Implement Stuff

○ Summer 2017: First Draft of the Full Report

○ Fall 2017: Assess Implemented Stuff

○ Fall 2017: Revise the Report – Second Draft

○ Spring 2018: Third Draft – Final Draft

○ Spring 2018: Submit Report to UHCC

○ Summer 2018: Board of Regents Approval

○ Fall 2018: Submit Report to ACCJC – Evaluation

Team Visit

Question: Is KCC accredited through UH System or as an independent college?

● Both. The college and the system have good accreditation.

There will be teams which are sent to community colleges and a separate system team to interview VP Morton to have

an overall look on the whole system. It is either we don’t

reach the standards, or the campus receive recommendations on standards to aim for.

Question: Are there any community colleges are affiliated with other

campus across the nation?

● Tokai University and Hawaii Pacific University are being accredited by the same commission. KCC timeline will be until Summer 2018

● Contact Tasi Yanger (President) or Shannon Sakamoto

(Advisor) for more information

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|  | Question: Would accreditation team stop by classrooms and meetings?  ● The team will ask students if they have to or can ask students to have permission to check their personal Laulima  just to have a closer look to some specific courses. Questions: Is there any students in the accreditation program right  now?  ● There is none at the moment but it doesn’t mean there won’t  be any. |  |
| Renovation  Committee | Report by Ismael Salameh  ● Open forum: to inform the campus about the changes coming regarding the Iliahi building first floor.  ○ Wednesday, October 19th at 1pm.  ○ The CSO executive members who in the committee will be at the forum |  |
| Member-at-Large  Application | Report by Jamie Nguyen  ● A member who is appointed or elected by the organization.  The Member-at-Large does not represent any club or organization but would like to serve the students along with  Student Congress.  ● A Member-at-Large will serve as a general member of  Student Congress, and is not an executive member.  ● Application is ready to be reviewed. Pending approval from  Student Congress Executive Team  ● Contact Student Congress or Shannon Sakamoto for application and the process to becoming official  Ex: Tasi and Ish were not representing any club before running for executive position in Student Congress. |  |
| Academic Grievance  Committee Updates | Report by Tasi Yanger  ● Hearing the first grievance of the academic year  ● Confidential process, thank you to everyone who is on the committee  ● Pre-hearing: Tuesday, Oct 18, 5-6pm  ● Actual hearing: Friday, Oct 28, 3-6pm  ● Hearing Committees  ○ Wehi Kanoa (BOSA)  ○ Jordan Umeno (BOSP)  ○ Tasi Yanger (ASKCC)  ○ Jamie Nguyen (ASKCC)  ● Alternates  ○ Lei Malagon-Leon (BOSP)  ○ Ismael Salameh (ASKCC) |  |
| Ho’opili Hou | Report by Ish Salameh  ● The application were attached with the invitation  ● January 26-29 @ Maui  ● Extended deadline until November 7 |  |

RIO UPDATES Moderated by Tasi Yanger

ESW

● Oct 5, J.Wallen went to a meeting regarding sustainability issue that bring back to the campus a plan for sustainability and also integrating that to the UH System. They have a draft that has been sent around and looked by certains people, the meeting went over the draft, which will turn to a sustainability and climate change action plan.

● Creating a sub committee to advise the chancellor on sustainability and climate change actions. Expecting 3

students representatives along with other faculty and the

AGO.

NMA Club

● Two weeks ago, the club had decided on officer positions and planned for the activities of the semester.

Ho’opili Hawaiian Club

● Looking for new members

Ecology Club

● October 15, Wailupe Valley DLNR/DOFAW Exclosure, help out with student research project, creating 2 hectares of suitable conservation habitat, it is a part of Science 295 course. Community-based activity

● Event at Papahana Kuaola from 8am-12pm

● Oct 29, going to Waipahu Pouhala Marsh restoration, service learning hours

ICT

● The club got approved and networking

● Attending a hacking convention, teach other people to prevent scam and how to deal with scam as a start.

Bayanihan

● Fiesta Booth: from 11am-1pm outside Iliahi Building from

Oct. 17th - 20th

● Karaoke party: Friday, Oct 21

● Free Halo-halo from 11am-1pm on Oct 17th

EBC

● The team had dinner at Sheraton hotel with Hawaii Council

Economics. A new non-profit organizations which in the past

5 years with the goal for the public school to get economics and finance education. also to help middle school and high

school students to know more about money, student life and

financing & budgeting problems and real-life problems. There were high school teachers and also 20 student volunteers to help with fundraisers and raffles.

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|  | ● Next executive meeting at yakiniku  BOSP  ● Sent an email to Brenda regarding media lab spaces survey  ● Survey to be done by next week (ending month of October)  ● Suggestion from Shannon Sakamoto: try having raffle to get students attention  I-CLUB  ● Oct 8, event game club. 2 new officers  BOSA  ● Talent show on Monday: 7 contestants. Jamie (ASKCC), Jordan (BOSP) & Wehi (BOSA) were judges with the faculty. Good turn out  ● Ice Cream Social with help from Bayanihan Club.  ● Halloween Bash: with help from I-CLUB from 4-8pm in  Student Center  SHIMA  ● Oktoberfest (Oct 14-15): 6 students on the first night and 12 on the second night.  ● Hyatt Property Tour: 5 students attended. The outcome was more personal, engaging. Dressed professionally.  Sustainability Promotion Team  ● Working on a project which put together a calendar for November with everyday challenge for the campus to aware if they want to participate. There will be online resource so everyone can see the calendar. Some challenges are building awareness challenges, help climate change, save nature, electricity, water, food, and to reduce our use which make impact on the environment. |  |
| Meeting Adjourned | 5:32 PM – Meeting Adjourned |  |
| Minutes Taken by | Jamie Nguyen  2016-2017 ASKCC Secretary |  |